



## Registration Form

**\*Note:** The **Policies and Agreement** section must be signed to complete the form.

### STUDENT'S INFORMATION

Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Allergy Information: \_\_\_\_\_

Has the student taken other music lessons, including piano? Please give details, including lesson book series and level, if piano: \_\_\_\_\_

Does anyone in the family play piano or other musical instruments? \_\_\_\_\_

Do you have a piano at home? If so, what kind? \_\_\_\_\_

Preferred Lesson Scheduling:

- ☐ During the school day (available at certain schools and for homeschooled students).
- ☐ After school / Evening.

### PARENT/GUARDIAN'S INFORMATION

Full Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address(es): \_\_\_\_\_

Preferred method of contact: Call / Text / Email / Other: \_\_\_\_\_

### PHOTO & VIDEO RELEASE

Does the instructor have permission to feature photos and/or videos of this student (never using full last name) on the studio website, Facebook page, and/or promotional items?

- ☐ Yes.
- ☐ Please ask on a case-by-case basis.
- ☐ No.

### PIANO LESSON POLICIES AND AGREEMENT

#### Fees, Payment

- Lesson rates are a set fee per 30-minute session and must be paid monthly by the first lesson of each month.
- A payment, once received, is nonrefundable.
- Cash, personal checks\*, and Venmo are accepted. A receipt will be provided upon request. Make checks payable to: Janna Zornow. *\*A return check fee of \$30.00 applies to any returned checks.*
- Rates will not be adjusted during the current school year. Rates will not be adjusted without advanced notification to the student/guardian.
- A student may be required to purchase music or may have the opportunity to purchase music. This cost is not included in the lesson fee and will be discussed before the student is billed.

- Music borrowed from the instructor's library that is returned damaged or is borrowed and not returned will incur a fee based on the severity of the damage and/or the cost of the music.
- There is no refund for missed lessons, only the opportunity to have a makeup lesson (see below).

### **Scheduling, Cancellation, Makeup Lessons**

- Lessons will be scheduled at a fixed day and time, 30 minutes per session, unless otherwise arranged with the instructor and the school (for in-school lessons).
- In music, timing is everything - so it is with lessons. The instructor and the student must both be on time. If a student is tardy, the lesson will still end at the regular time. Punctuality is a courtesy to others and will allow the student to get the most out of each lesson.
- Student(s) may arrive early for their lesson, but if another student is in a lesson, the student arriving early is to wait calmly and quietly outside the lesson area.
- If a lesson must be cancelled due to illness or inclement weather, call, text, or email no later than 9:30 AM the day of the lesson. A makeup lesson should be scheduled within two weeks and before the end of the semester.
- If a lesson must be missed due to school/family events, or other foreseeable reasons, the instructor must be notified at least a week in advance. A makeup lesson should be scheduled within two weeks and before the end of the semester.

### **Requirements Outside of Lessons**

- The student should have daily access to a full 88-key piano for practicing. If it is not acoustic, the keys should be touch-sensitive and it should have at least a sustaining (damper) pedal.
- The student must practice regularly throughout the week. Minimum practice time depends on the age and advancement level of each student. Parents are encouraged to observe practice and to make sure the student is practicing what the instructor assigned for the week.
- The student will be required to participate in two recitals per school year: Christmas and Spring.
- Participation in Solo/Ensemble, school recitals, etc., is encouraged but not required.

### **Music Lending**

- The instructor will keep track of any music loaned from her library to the student; the student will be held responsible for it. Only light pencil marks are allowed and all marks must be erased before the music is returned. A fee may be incurred for damaged or unreturned materials.

### **Safety**

- In the unlikely event of accident/injury, neither the instructor/studio nor the school will be held legally responsible for any damages or medical bills.
- If there is a medical emergency, the instructor will take appropriate measures as she is able (i.e. call 9-1-1, contact the school nurse, provide student with bandages or ice packs, etc).

### **Disciplinary Action, Termination of Lessons**

- Behavior issues will be handled on a case-by-case basis; as always, proper communication between instructor, parents, and student is important in resolving any such occurrences.
- If either the client or the instructor choose to terminate lessons, notification must be given before the first lesson of the following month.

## **PLEASE READ THE ABOVE POLICIES AND SIGN BELOW**

I agree to adhere to Muse/icality Piano Studio's lesson policies stated above. I am the parent/lawful guardian of the child registered and as such I acknowledge and agree to be responsible for the safety and actions of my child at all times. Further, I accept responsibility for damage caused to the facility or property of the studio by the actions of my child, and I agree to indemnify the instructor/studio and/or the school for any damages arising as a result of those actions.

**Signature of Instructor:**



Janna LH Zornow

**Signature of Parent/Guardian:**



Write Name: \_\_\_\_\_

Date \_\_\_\_\_